



Classroom Release Time Policy

Intent and Purpose

The intent of classroom release time is to address teacher workload while maximising benefits for student learning.

The use of classroom release time will be professionally useful for the school's teaching and learning programmes, the teacher's professional growth and the learning needs of the students.

Use of Classroom Release Time

This policy contains a list of the most common uses for classroom release time in our school. The list may be amended from time to time through consultation with teachers. Principal and individual teachers may also agree to other uses from time to time.

In our school, classroom release time will be used for:

- Planning
- Evaluation
- Reporting
- Observing other teachers
- Reading/Research
- Assessment
- Any other use agreed to from time to time between teacher and principal

Allocation of Classroom Release Time

Each teacher will be rostered approximately one hour per week, or two days per term. The roster will be generated by Principal, taking into account where possible the requests of individual teachers.

When CRT Cannot be provided for Genuine Reasons

Where for genuine reasons, during term time planning or at short notice, it is not possible to provide CRT to an individual or group of teachers the school will:

- Record the reason for non-delivery
- Endeavour to reallocate the CRT at a later date in that school year
- Review the CRT policy if required
- Use the record of non-delivery when reviewing the policy

Review of this Policy

This policy will be reviewed as required in the following instances:

- Staff turnover
- Recruitment/Retention Issues
- New education initiative e.g. introduction of specialism
- Concern about benefits to student learning
- Any other genuine issue or concern

Ratified by the Board

Silva

Chairperson

08/08/17.

Date
